



CANOGA PARK
NEIGHBORHOOD COUNCIL

**Canoga Park Neighborhood Council (CPNC)
Special Board Meeting Agenda
Wednesday, December 6, 2017– 7:00PM
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91303**



Executive Board

Michelle Miranda
President

Community Service Org. Rep

Mary Paterson
Vice President

Community Service Org. Rep
Public Safety & Prep. Chair

Jessica Irias
Secretary

School Based Rep.

Carey Martinez
Treasurer

Home/Condo Owners Rep.

Board of Directors

Don Evans

Senior Group Rep.
Budget Rep.

Ron Clary

Senior Group Rep

Quincy Clemons

Residential Renters Rep.

Angel Orrellana

Residential Renters Rep.

Brooke Mason

Residential Renters Rep.

Corinne Ho

Home/Condo Owners Rep.

Kendra Kimball

Home/Condo Owners Rep.

Stuart Vaughn

Retail/Service Business Rep.

Bobbi Trantafello

Retail/Service Business Rep.

John Parker

Retail/Service Business Rep.
Land Use Chair

Vincent Neill

Community Based Org. Rep.

Martin Furtak

Faith Based Org. Rep.
G.E.C.O. Chair

Rhonda Spires

At-Large Rep.
Outreach Chair

Kyra Edrington

At-Large Rep.

Terrance Jakubowski

At-Large Rep

The mission of the Canoga Park Neighborhood Council is to provide an innovative forum for all community stakeholders to contribute to a healthy, vibrant, and inclusive Canoga Park. All of the Board and Committee meetings are open to the public and provide you with an opportunity to speak. The Board procedures are more formal than committee meetings so your time to address the Board is limited. Committee meetings are generally informal, and discussions between participants are commonplace. This is important because the heart of Neighborhood Council work happens at committee meetings.

- 1) **Welcome Remarks** - Michelle Miranda, President (5 minutes)
 - a) Flag Salute – Mary Paterson, Vice President
 - b) Board Roll Call (*The Board is composed of 25 members. A quorum of at least 13 members present is required to hold official Board meetings.*) –, Secretary
 - c) Status of Compliancy of CPNC Board Members for Ethics, Funding, Code of Conduct Training- Secretary - Jessica Irias

- 2) **COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS** (2 min per speaker, not to exceed 12 minutes)
 - a) Office of Congressman 30th District- Brad Sherman, Office of State Senator 27th District- Henry Stern, Office of Assemblymember 45th District - Matt Dababneh, Office of County Supervisor 3rd District- Sheila Kuehl, Office of Los Angeles City Councilmember 3rd district- Bob Blumenfield, LAPD Topanga SLO Duke Dao & SLO Jose Moreno, LAPL, Adult Literacy Coordinator- Janet Risch from the Platt Library, EmpowerL.A & City Departments, Neighborhood Councils, LAUSD Board Member Scott Schmerelson.
 - b) Budget Advocates

- 3) **EXECUTIVE COMMITTEE’S COMMENTS** (10 minutes)
 - a) PRESIDENT
 - b) VICE PRESIDENT
 - c) TREASURER
 - d) SECRETARY

- 4) **COMMITTEE REPORTS** (2 minutes per speaker, not to exceed 12 minutes)
 - a) LAND USE (John Parker)
 - b) OUTREACH (Rhonda Spires)
 - c) GECO (Martin Furtak & Corinne Ho)
 - d) ART (Rhonda Spires)
 - e) Public Safety/Emergency Preparedness (Mary Paterson)
 - f) Ad-Hoc Committee on *CIS/Policy/Legislation* (Angel Orrellana & Corinne Ho)

- 5) **CONCENT CALENDAR** (2 minutes) *The following items will be treated as one item and enacted with one vote unless a Board member or a stakeholder requests that an item be placed on the Discussion Calendar.*
 - a) Approval of Minutes from the October 2017 Board Meeting
 - b) Approval of the Treasurer’s October 2017 Monthly Expense Report (MER)

- 6) **DISCUSSION CALENDAR**

- 7) **BOARD BUSINESS** (35 minutes)
 - a) Discussion and possible action to approval of up to \$250/month for webmaster services and hosting for July 2017 to June 2018.
 - b) Discussion and possible action to approve up to \$600 toward the purchase and installation of an outdoor community event board to be mounted on the Community Center.
 - c) Discussion and possible action to approve reimbursement of \$300 to Michelle Miranda from the purchase of



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Halloween candy that was approved by the board on November 25th. (Our CPNC had not received our P-Card.)
(Budget Committee)

- d) Presentation, Discussion/Possible action to approve a Conditional Use Permit (CUP) to PERMIT the use and maintenance of an used automotive sales facility with on-site automotive repairs, fueling and carwash, in the M2-1VL zone within 500 ft. from any school or property for which a certificate and deviation from the automotive use standards and to also permit a deviation from the automotive use standards to allow; 1 street-fronting facades of 18% (north Frontage) and 0% (East frontage) transparency in lieu of the required 50% transparency. The request is also to permit 2 Hours of operation of 7:00 am to 9:30 pm, daily, in lieu of 7:00 pm to 7:00 pm, weekdays, 9:00 am to 8:00 pm, Saturdays, and 11:00 am to 8:00 pm, Sundays, and 3. Delivery/site cleaning/trash pickup hours of 7:00 am to 9:30 pm, daily, in lieu of 7:00 am to 7:00 pm, weekdays, and 8:00 am to 5:00 pm, weekends.
Applicant: Car Max Auto Superstores CA LLC. ZA# 2017-2786-CU Address of the Proposed Project: 21300 W Roscoe Blvd. Canoga Park 91304.
- e) Presentation & Discussion/Possible Action to approve a Preliminary parcel map (PPM) to allow the subdivision of the subject site, a 435,908.3 sq. ft. lot to be subdivided in two (2) new lots. The existing 100,000 square foot structure will be demolished and will construct a new 11,094 sq. ft. automobile sales facility, with on-site automotive repairs, fueling, and carwash (fueling and carwash are not available to the public).
Applicant: Car Max Auto Superstores CA LLC. ZA# 2017-2786-CU
Address of the Proposed Project: 21300 W Roscoe Blvd. Canoga Park 91304
- f) Discussion/Possible Action to approve renewal their Conditional Use Permit to allow the continued sale of alcohol for off-site consumption in conjunction with the operation of the existing retail supermarket.
- g) Case Number is ZA 2017-2867 (CUB).
- h) Discussion/Possible Action to approve the formation of an ad-hoc committee to identify Community Improvement Projects and make recommendations to the board. This ad-hoc committee will dissolve by June 30, 2018. Committee members will be Carey Martinez (Chair), Bobbi Trantafello, and Mary Paterson.
- i) Discussion/Possible action to approve the CPNC letter to be sent to the Department of Toxic Substances Control as a feedback for their Draft Program Environmental Report on the Santa Susana Field Lab due December 7th, 2017. (Corinne Ho).
- j) Discussion and Possible approval of appointing Ron Clary as CPNC Parliamentarian.
- 8) **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)**
a) *Comments from the public on non-agenda items within the Board's jurisdiction (2 minutes per speaker) totaling 10mn. (limited to 2 minutes per speaker unless otherwise declared by the President or presiding director. The Council is not permitted to take action on items that are not identified on the agenda. Public comment on agendized items will be called as each agenda item is brought forward. Comments are limited to 2 minutes, unless otherwise declared by the President or presiding director.)*
- 9) **PRESENTATIONS (20 minutes)**
a) New Google suite demonstration. Training on how to utilize the email, calendar and file storage.
- 10) **UPCOMING MEETINGS (1 minute)**
a) CPNC Public Safety / Emergency Preparedness Meeting: 2nd Thursday at 7:00PM @ CP Community Ctr.
b) CPNC GECO Committee Meeting: 1st Thursday at 5:30PM @ CP Community Ctr.
c) CPNC Joint Executive & Budget Meeting: January 17th at 5:00PM @ Henri's Restaurant
d) CPNC Art Committee Meeting: 2nd Friday at 11am @ CP Art Center
e) CPNC Outreach Committee Meeting: TBA
f) CPNC Ad-hoc Committee on CIS/Policy/Legislation Meeting: TBA
g) CPNC Land Use Committee Meeting: 2nd Wednesday at 6:30PM @ CP Community Ctr.
h) CPNC General Board Meeting: 4th Wednesday at 7:00PM @ CP Community Ctr.

11) **BOARD ANNOUNCEMENTS/COMMENTS (5 Minutes)**

12) **ADJOURNMENT (1 minute)**



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Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303 at our website: www.canogaparknc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Michelle Miranda, Board President, at (818) 744-6617 or Michelle.Miranda@CanogaParkNC.org.

PUBLIC POSTING OF AGENDAS –

CPNC agendas are posted for public review as follows:
Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303
www.canogaparknc.org
You can also receive our agendas via email by subscribing to I.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT –

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services the request at least and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make the request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Michelle Miranda, Board President, at (818) 744-6617 or Michelle.Miranda@CanogaParkNC.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the CPNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CPNC Bylaws. The Bylaws are available at our Board meetings and our website www.canogaparknc.org

SERVICIOS DE TRADUCCION

Si requieres servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Michelle Miranda, Presidente de la Mesa Directiva, al (818) 744-6617



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