



**Canoga Park Neighborhood Council (CPNC)  
Regular Board Meeting Agenda  
Wednesday, September 26, 2018– 7:00PM  
Canoga Park Community Center  
7248 Owensmouth Ave, Canoga Park, CA 91303**



### Executive Board

**Michelle Miranda**  
President

Community-Based Org. Rep

**Mary Paterson**  
Vice President

Community-Based Org. Rep  
Public Safety & Prep. Chair

**Kendra Kimball**  
Secretary

Home/Condo Owners Rep.

**Carey Martinez**  
Treasurer

Home/Condo Owners Rep.

### Board of Directors

**Don Evans**

Homeowner Rep.

**Simone Best**

Senior. Rep.

**Ron Clary**

Senior Group Rep

**Quincy Clemons**

Residential Renters Rep.

**Angel Orrellana**

Residential Renters Rep.

**Brooke Mason**

Residential Renters Rep.

**Corinne Ho**

Home/Condo Owners Rep.

**Stuart Vaughn**

Retail/Service Business Rep.

**Bobbi Trantafello**

Retail/Service Business Rep.

**John Parker**

Retail/Service Business Rep.  
Land Use Chair

**Vincent Neill**

Community-Based Org. Rep.

**Rhonda Spires**

At-Large Rep.  
Outreach & Art Chair

*The mission of the Canoga Park Neighborhood Council is to provide an innovative forum for all community stakeholders to contribute to a healthy, vibrant, and inclusive Canoga Park. All of the Board and Committee meetings are open to the public and provide you with an opportunity to speak. The Board procedures are more formal than committee meetings so your time to address the Board is limited. Committee meetings are generally informal, and discussions between participants are commonplace. This is important because the heart of Neighborhood Council work happens at committee meetings.*

- 1) **Welcome Remarks** - Michelle Miranda, President (5 minutes)
  - a) Flag Salute – Mary Paterson, Vice President
  - b) Board Roll Call (*The Board is composed of 25 members. A quorum of at least 13 members present is required to hold official Board meetings.*) –, Secretary
  - c) Compliance Status of CPNC Board Members for Ethics, Funding, Code of Conduct Training- Secretary
  
- 2) **COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS** (2 min per speaker, not to exceed 12 minutes)
  - a) Office of Mayor Eric Garcetti, Office of Congressman 30<sup>th</sup> District- Brad Sherman, Office of State Senator 27<sup>th</sup> District- Henry Stern, Office of Assemblymember 45<sup>th</sup> District – Jesse Gabriel, Office of County Supervisor 3<sup>rd</sup> District- Sheila Kuehl, Office of Los Angeles City Councilmember 3<sup>rd</sup> district- Bob Blumenfield, LAPD Topanga SLO Duke Dao & SLO Jose Moreno, LAPL, Adult Literacy Coordinator- Janet Risch from the Platt Library, EmpowerL.A & City Departments, Neighborhood Councils, LAUSD Board Member Scott Schmerelson.
  
- 3) **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)**

*Comments from the public on non-agenda items within the Board's jurisdiction (2 minutes per speaker) totaling 10mn. (limited to 2 minutes per speaker unless otherwise declared by the President or presiding director. The Council is not permitted to take action on items that are not identified on the agenda. Public comment on agenda items will be called as each agenda item is brought forward. Comments are limited to 2 minutes, unless otherwise declared by the President or presiding director.)*
  
- 4) **BOARD BUSINESS**
  - a) Motion to approve the minutes of the June 2018 Board meeting.
  - b) Motion to approve the Treasurer's June 2018 Monthly Expense Report (MER).
  - c) Motion to approve the CPNC 2018-19 Fiscal Year Administrative Summary Packet.
  - d) Discussion and motion to approve and certify that the Canoga Park Neighborhood Council's Inventory list is correct and complete, containing all items in the possession of the Canoga Park NC, as reported to the Department of Neighborhood Empowerment during Fiscal Year 2017-2018.
  - e) Motion to approve up to \$5,000 to complete repairs of the two Canoga Park marquees located at Sherman Way/DeSoto and Sherman Way/Topanga Canyon (Rivas Signs and Banners).



CANOGA PARK  
NEIGHBORHOOD COUNCIL

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**Board of Directors**

*Continued*

**Kyra Edrington**  
*At-Large Rep.*

**Terrance Jakubowski**  
*At-Large Rep*

**Thema Bryant**  
*Faith Based Rep.*

**Alyssa Neill**  
*Youth Group Rep*

- f) Motion to approve the NPG request of \$850.00 for the 11th Annual Valley Disaster Preparedness Fair on September 29, 2018, as recommended by the Public Safety Committee.
  - g) Motion to approve the NPG request of \$3,606.77 for Clean Streets/Clean Starts (via Northridge Beautification Foundation) project. This amount will fulfill the full request for \$5,000, of which the CPNC was only able to fund \$1,393.23 in FY 2017-18 with the intent to fund the remainder in FY 2018-19.
  - h) Motion to approve \$250.00 toward the Valley Alliance of Neighborhood Council (VANC) annual mixer.
  - i) Motion to approve \$250.00 for the 2019 Congress of Neighborhoods.
  - j) Motion to approve up to \$1000 to replenish Outreach supplies (flyers, candy, pens, clipboards)
  - k) Motion to accept resignation of Brooke Mason.
  - l) Motion to declare Residential Renter seat vacant.
  - m) Motion to approve Thema Bryant-Davis as Chair of the Education Committee.
  - n) Motion to create an ad hoc NC Election Committee for the 2019 elections.
  - o) Motion to appoint Kendra Kimball as Chair of the as hoc NC Election Committee.
  - p) Motion to approve the Election Stipulation Worksheet for the 2019 NC election.
  - q) **CF 18-0359: Safe Parking Report Locations/Increased Enforcement Zone/LAMC §85.02/ Report Back:** This City Council motion instructs the LAPD and other relevant departments to report back on the current implementation of LAMC 85.02 and proposed amendments including the creation of an increased enforcement zone within a set distance of Safe Parking locations. Motion to approve a CIS in favor of proposed motion, with additional comments.
  - r) Discussion and possible motion regarding recommendations to Canoga Park Neighborhood Council concerning modifications to previous recommendations (May 17, 2017) pertaining to CPC-2018-2937 Case Nos. CUZ-1980-268-PA3 and ENV-216-4878-CE filled by Jack Bryant to modify an existing CUZ Case and for a Categorical Exemption to permit the expansion of an existing Church site and Facility located at 7357 Jordan Avenue. To wit: • CUP to allow a Charter School in the R1 Zone. • CUP to allow a 20% parking reduction with bicycle replacement.
  - s) Motion to recommend that the CPNC submits a Community Impact Statement (CIS) to either Support/Oppose/Issue General Comments to Motion CF-18-0467 regarding Neighborhood Council System Reforms to the City's Health, Education and Neighborhood Councils Committee on Motion CF-18-0467 on Neighborhood Council System Reforms.
  - t) Motion to support Walgreen's CUB Renewal Application with the City of Los Angeles Planning Department for the site located at 7560 N. Topanga Canyon Road, Los Angeles - Case No. ZA-2018-4551-CUB-ZV. Concerning a conditional use permit to allow the continued sale and dispensing of beer and wine for off-site consumption in conjunction with an existing 15,082 sq ft pharmacy in the c2-1vl and p-1vl zones operating from 7:00 a.m. to 11:00 p.m., daily. Pursuant to LAMC section 12.27, a variance to permit the continued sale of beer and wine for off-site consumption in conjunction with an existing 15,082 sq ft pharmacy partially located in the p-1vl zone.
  - u) Motion to approve letter of support for the Canoga Park Improvement Association's application for the Business Improvement District.
  - v) Executive Committee Elections- According to the CPNC Bylaws, officers have a 1 year term. Nominations and votes will be taken by Vanessa Serrano (DONE Representative).
- 5) **UPCOMING MEETINGS** (1 minute)
- a) CPNC Public Safety / Emergency Preparedness Meeting: 2<sup>nd</sup> Thursday at 7:00PM location TBD.
  - b) CPNC GECO Committee Meeting: 1<sup>st</sup> Thursday at 5:30PM @ CP Community Ctr.
  - c) CPNC Joint Executive & Budget Meeting: 3<sup>rd</sup> Thursday at 5pm @ Henri's Restaurant
  - d) CPNC Art Committee Meeting: 1st Friday at 11am @ CP Art Center
  - e) CPNC Outreach Committee Meeting: 1<sup>st</sup> Friday @ CP Art Center

E-mail: [info@canogaparknc.org](mailto:info@canogaparknc.org);

Website: [www.canogaparkNC.org](http://www.canogaparkNC.org)



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- f) CPNC Ad-hoc Committee on CIS/Policy/Legislation Meeting: 2nd Tuesday at 5pm @ CP Library
- f) CPNC Land Use Committee Meeting: 2<sup>nd</sup> Wednesday at 6:30PM @ CP Community Ctr.
- g) CPNC Ad-hoc Homeless Committee 2<sup>nd</sup> Thursday at 4:30pm @ CP Community Ctr.
- h) CPNC General Board Meeting: 4<sup>th</sup> Wednesday at 7:00PM @ CP Community Ctr.

**6) BOARD ANNOUNCEMENTS/COMMENTS (5 Minutes)**

**7) ADJOURNMENT (1 minute)**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –**

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC ACCESS OF RECORDS –** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303 at our website: [www.canogaparknc.org](http://www.canogaparknc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Michelle Miranda, Board President, at (818) 744-6617 or [Michelle.Miranda@CanogaParkNC.org](mailto:Michelle.Miranda@CanogaParkNC.org).

**PUBLIC POSTING OF AGENDAS –**

CPNC agendas are posted for public review as follows:  
Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303  
[www.canogaparknc.org](http://www.canogaparknc.org)  
You can also receive our agendas via email by subscribing to I.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT –**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services the request at least and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make the request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Michelle Miranda, Board President, at (818) 744-6617 or [Michelle.Miranda@CanogaParkNC.org](mailto:Michelle.Miranda@CanogaParkNC.org).

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the CPNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CPNC Bylaws. The Bylaws are available at our Board meetings and our website [www.canogaparknc.org](http://www.canogaparknc.org)

**SERVICIOS DE TRADUCCION**

Si requieres servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Michelle Miranda, Presidente de la Mesa Directiva, al (818) 744-6617.



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