



**Canoga Park Neighborhood Council (CPNC)  
Regular Board Meeting Agenda  
Wednesday, May 22, 2019– 7:00PM  
Canoga Park Community Center  
7248 Owensmouth Ave, Canoga Park, CA 91303**



**Executive Board**

**Michelle Miranda**  
President

Community-Based Org. Rep  
Homeless Solutions Chair

**Mary Paterson**  
Vice President

Community-Based Org. Rep  
Public Safety & Prep. Chair

**Kendra Kimball**  
Secretary

Home/Condo Owners Rep.

**Carey Martinez**  
Treasurer

Home/Condo Owners Rep.

**Board of Directors**

**Alyssa Neill**

Youth Group Rep.

**Brian Mallasch**

Retail/Service Business Rep.

**Bobbi Trantafello**

Retail/Service Business Rep.

**Jessica Beas**

School Rep

**Kalyani Vasan**

Senior Rep.

**Kyra Edrington**

At-Large Rep.

**Nauman Khan**

Faith-based Rep.

**Ron Clary**

Senior Group Rep

**Quincy Clemons**

Residential Renters Rep.

**Steve Slutzah**

At-Large Rep.

**Stuart Vaughan**

Retail/Service Business Rep.

**Thema Bryant-Davis**

At-Large Rep.

**Vincent Neill**

Community-Based Org. Rep.

*The mission of the Canoga Park Neighborhood Council is to provide an innovative forum for all community stakeholders to contribute to a healthy, vibrant, and inclusive Canoga Park. All of the Board and Committee meetings are open to the public and provide you with an opportunity to speak. The Board procedures are more formal than committee meetings so your time to address the Board is limited. Committee meetings are generally informal, and discussions between participants are commonplace. This is important because the heart of Neighborhood Council work happens at committee meetings.*

**1) Welcome Remarks - Michelle Miranda, President (5 minutes)**

- a) Flag Salute – Mary Paterson, Vice President
- b) Board Roll Call (*The Board is composed of 25 members. A quorum of at least 13 members present is required to hold official Board meetings.*) – Secretary Kendra Kimball
- c) Status of Compliancy of CPNC Board Members for Ethics, Funding, Code of Conduct Training- Secretary Kendra Kimball

**2) Officer Elections**

- a) Nominations and voting for Secretary
- b) Nominations and voting for Treasurer.

**3) EXECUTIVE COMMITTEE'S COMMENTS (10 minutes)**

- a) President, Vice President, Secretary & Treasurer

**4) COMMITTEE REPORTS (2 minutes per speaker, not to exceed 20 minutes)**

- a) LAND USE (Ron Clary)
- b) OUTREACH (Brian Mallasch)
- c) Education Committee (Thema Bryant-Davis)
- d) Public Safety/Emergency Preparedness (Mary Paterson)
- e) Art Committee (Stuart Vaughan)
- f) CIS/Policy/Legislation (Kendra Kimball)
- g) *Ad-hoc Homelessness Solutions Committee (Vince Neill)*

**5) COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (2 min per speaker, not to exceed 12 minutes)**

- a) Office of Mayor Eric Garcetti, Office of Congressman 30<sup>th</sup> District- Brad Sherman, Office of State Senator 27<sup>th</sup> District- Henry Stern, Office of Assemblymember 45<sup>th</sup> District – Jesse Gabriel, Office of County Supervisor 3<sup>rd</sup> District- Sheila Kuehl, Office of Los Angeles City Councilmember 3<sup>rd</sup> district- Bob Blumenfield, LAPD Topanga SLO Jose Moreno, LAPL, Adult Literacy Coordinator- Janet Risch from the Platt Library.

**6) BOARD BUSINESS (60 minutes)**

- a) Discussion and possible action to approve the Minutes from the April 24, 2019 Board meeting.
- b) Discussion and possible action to to approve the Treasurer's April 2019 Monthly Expense Report (MER).
- c) Presentation and possible action to appoint Leonel Fuentes to the CPNC Board as the Retail/Service Business Representative.
- d) Motion to reimburse Mary Paterson in the amount of \$773.12 for the CPNC approved purchase of refreshments, materials and giveaways for the CPNC First Aid/CPR event.
- e) Motion to approve up to \$15 for two locks to secure the CPNC material/equipment closets.
- f) Motion to approve up to \$350 for the purchase of an electronic tablet and locking stand to be utilized at meetings and outreach events to gather stakeholder contact information.
- g) Motion to approve up to \$300 for the purchase of a projector and adjustable projector stand for the use of presentations.
- h) Motion to approve up to \$500 for refreshments, utensils, paper goods, disposable table clothes and a caddy, for CPNC outreach and engagement events.



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- i) Motion to move \$500 from Outreach to NPG line item.
  - j) Motion to approve NPG in the amount of \$500 for the Valley Disaster Preparedness Fair 2019.
  - k) Motion to approve the usage of the CPNC logo by other organizations for the following activities: CPNC sponsored events, NPG awarded activities, and all CPNC outreach attended events.
- 7) **PRESENTATION:** West Valley Neighborhood Alliance on Homelessness
- 8) **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)**
- a) *Comments from the public on non-agenda items within the Board's jurisdiction (2 minutes per speaker) totaling 10mn. (limited to 2 minutes per speaker unless otherwise declared by the President or presiding director. The Council is not permitted to take action on items that are not identified on the agenda. Public comment on agendized items will be called as each agenda item is brought forward. Comments are limited to 2 minutes, unless otherwise declared by the President or presiding director.)*
- 9) **UPCOMING MEETINGS**
- a) CPNC General Board Meeting: **Next CPNC Board meeting is June 26, 2019.**
  - b) Executive & Budget Committee: 3<sup>rd</sup> Wednesday of the month at 4pm @ Henri's Restaurant
  - c) Homelessness Solutions Committee: 2<sup>nd</sup> Thursday of the month @ CP Community Ctr.
  - d) Land Use Committee: 3<sup>rd</sup> Monday of the month at 6:30pm @ CP Community Ctr.
  - e) Public Safety/Emergency Prep Committee – 2<sup>nd</sup> Thursday of the month at 7pm (location TBD)
  - f) Education Committee – 4<sup>th</sup> Monday of the month at 7pm @ CP Community Ctr.
  - g) Outreach Committee – 3<sup>rd</sup> Wednesday ay 4pm @ Henri's Restaurant
  - h) Art Committee – TBD
  - i) CIS/Policy/Legislation Committee – Meets quarterly
- 10) **BOARD ANNOUNCEMENTS/COMMENTS (5 Minutes)**
- 11) **ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC ACCESS OF RECORDS –** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303 at our website: [www.canogaparknc.org](http://www.canogaparknc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Michelle Miranda, Board President, at (818) 744-6617 or [Michelle.Miranda@CanogaParkNC.org](mailto:Michelle.Miranda@CanogaParkNC.org).

**PUBLIC POSTING OF AGENDAS –**

CPNC agendas are posted for public review as follows:  
Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303  
[www.canogaparknc.org](http://www.canogaparknc.org)  
You can also receive our agendas via email by subscribing to I.A. City's Early Notification System at  
<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT –**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services the request at least and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may



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be provided upon request. To ensure availability of services, please make the request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Michelle Miranda, Board President, at (818) 744-6617 or [Michelle.Miranda@CanogaParkNC.org](mailto:Michelle.Miranda@CanogaParkNC.org).

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the CPNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CPNC Bylaws. The Bylaws are available at our Board meetings and our website [www.canogaparknc.org](http://www.canogaparknc.org)

**SERVICIOS DE TRADUCCION**

Si requiereservicios de traduccion, favor de avisar al ConcejoVecinal 3 dias de trabajo (72 horas) antes del evento. Por favor contacte a Michelle Miranda, Presidente de la Mesa Directive, al (818) 744-6617.