



**Joint November/December Board Meeting Minutes  
Canoga Park Neighborhood Council (CPNC)  
7:00 PM, Wednesday, November 30, 2016  
Canoga Park Community Center  
7248 Owensmouth Ave, Canoga Park, CA 91304**



**CANOGAPARK**  
NEIGHBORHOOD COUNCIL  
Canoga Park Neighborhood  
Council Board of Directors

- President  
Corinne Ho  
Home/Condo Owners Rep.
- Vice President  
Saliva Khan  
At-Large Rep.
- Secretary  
Terrance Jakubowski  
At-Large Rep.
- Treasurer  
Carey Carney-Martinez  
Residential Renters Rep.
- Maximo Guerrero  
Youth Group Rep.
- Usman Khan  
Youth Group Rep.
- Ron Clary  
Senior Group Rep.
- Vacant  
Senior Group Rep.
- Yesenia Cardenas  
Residential Renters Rep.
- Quincy Clemons  
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- Liliana Lozano  
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- Brooke Mason  
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Home/Condo Owners Rep.
- Vacant Home/Condo  
Owners Rep.
- Vacant  
Retail/Service Business Rep.
- John Parker  
Retail/Service Business Rep.
- Bobbi Triantafillou  
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- Stuart Vaughn  
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- Michelle Miranda  
Community Service Org. Rep.
- Vincent Neill  
Community Based Org. Rep.
- Mary Paterson  
Community Based Org. Rep.
- Martin Furtak  
Faith Based Org. Rep.
- Jessica Irias  
School Representative
- Kyra Edington  
At-Large Rep.
- Rhonda Spires  
At-Large Rep.

**I. Welcoming Remarks – Corinne Ho, President**

- a. Called to Order at 7:XX PM and Pledge of Allegiance led by Corinne Ho, President.
- b. Opening Remarks
- c. Board Roll Call

Board Members Present: Ron Clary, Quincy Clemons, Kyra Edington, Martin Furtak, Maximo Guerrero, Corinne Ho, Saliva Khan, Usman Khan, Kendra Kimball, Brooke Mason, Michelle Miranda, Vincent Neill, John Parker, Mary Paterson, Rhonda Spires, Bobbi Triantafillou

Board Members Late: Jessica Irias, Terrance Jakubowski

Board Members Absent: Yesenia Cardenas, Liliana Lozano, Carey Martinez, Stuart Vaughn

With 16 members present at 7:XX PM, a quorum was declared.

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The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at [www.canogaparknc.org](http://www.canogaparknc.org) and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: [www.canogaparknc.org](http://www.canogaparknc.org) by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at [secretary@canogaparknc.org](mailto:secretary@canogaparknc.org).



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II. Community/Government Reports & Announcements

1. Jenny Portillo, Canoga Park Field Deputy for LA City Councilmember District 3 Bob Blumenfield
2. LAPD SLO Jose Moreno of the Topanga Division –Reported on the use of body cameras by LAPD officers. Questions about citizen’s right to privacy. SLO Moreno indicated that information from body cameras are stored centrally by LAPD and are released only by the order of LAPD Chief Beck. The purpose of the cameras is for public safety and to increase police efficiency. Question was asked about LAPD Special Order 40 and the possibility of deportations due to a change of policy by President-Elect Trump. SLO Moreno indicated that it is the responsibility of LAPD officers to uphold department policy, and that this is not under the discretion of individual officers. Jenny Portillo added that Los Angeles City Council has never taken a vote to identify itself as a “sanctuary” city for immigration purposes.

III. General Public Comment on Non-Agenda Items:

1. Don Evans spoke on apartment construction in Canoga Park. Stated that Canoga Park has a median household income of \$51,600, which would budget out to approximately \$1,000/month for rent. While he is in favor of apartment construction, he is opposed to excessive rents and would like to see 35% of all apartment construction be identified as “low-income” housing.
2. Gilbert Vasquez from New Economics for Women invited the CPNC to their holiday event on December 17 from 9:00 am – 2:00 pm at 21400 Saticoy St., Canoga Park. There will be pictures with Santa and toys for children. Mr. Vasquez also brought a NPG grant request for the event, and was informed by Board President Ho that it was too late to receive funding for this event.
3. Wayne Spindler (AKA “Wayne from Encino”) spoke on the pending motion before the LA City Council on sidewalk repair, requesting that the CPNC oppose the motion. The city is looking to repair sidewalks then make future maintenance for the sidewalk and liability for injury or damage for on the property owner

IV. Executive Board Reports

1. Motion to approve the minutes from the October 26, 2016 Board Meeting. Moved by Ron Clary, seconded by Brooke Mason. Voice Vote: Yes: 16, No: 0, Abstain: 0, Recusal: 0 Ineligible: 1, Absent: 5. **Motion Passed**
2. Motion to approve and adopt the MERs for September and October 2016. Moved by Saliva Khan, seconded by Michelle Miranda. Roll Call Vote: Yes: 16, No: 0, Abstain: 0, Recusal: 0 Ineligible: 1, Absent: 5. **Motion Passed**

V. Motions and Resolutions

1. Discussion and Possible Action to approve Case Number DIR2016-4109-SPP filed by Chuck Francoeur of Montage Development for a multi-use project at W 21401 Vanowen St. Request is for recommendation for approval of the construction of a one hundred and fifty (150) unit multi family dwelling and 8,094 square-foot retail space. (The CPNC Land Use Committee recommends approval of this project as submitted). Mr. Chuck Francoeur spoke on behalf of the project, stating that it conformed with the Warner Center Specific Plan. Several members of the



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public, including Wayne Spindler, and board members expressed a desire for low-income housing to be part of the project. Mr. Francouer stated that the project conformed with the Warner Center Specific Plan, and that the plan did not require low-income housing. Moved by Vincent Neill, seconded by Ron Clary. Voice Vote: Yes: 9, No: 8, Abstain: 1, Recusal: 0 Ineligible: 0, Absent: 4 **Motion Passed**

- Discussion for approval of Case Number APCSV - 2016-3934-ZC-DB filled by Armin Gharai of 7043 JORDAN, LLC, concerning proposed multi family dwelling located at 7043 N. Jordan Ave. Request is for recommendation of a zone change and density bonus to allow the zone change from (T)(Q) R3-1-RIO to (T)(Q) R3-1-RIO and APCSV-2014-3561-ZC. Construction of a 33 unit multi family dwelling. Twenty-four (24) units by right and nine (9) units by density bonus with three (3) of the units being affordable housing. (The CPNC Land Use Committee recommends approval of this project with the stipulation that there can be no tenant use of roof area). Mr. Gharai spoke on behalf of the project. Board members had questions about low-income housing (3 out of 33 units), sufficient parking, and effect of project on traffic on Jordan Ave. Mr. Gharai stated that he could not speak to what the rents would be, that the apartment complex would be accessible via both Jordan Ave. and the alley. The DOT survey indicated that the project would have a minimal effect on the traffic on Jordan. Moved by Ron Clary, seconded by Quincy Clemons. Voice Vote: Yes: 6, No: 6, Abstain: 6, Recusal: 0 Ineligible: 0, Absent: 4 **Motion Failed**. Due to the high number of abstentions, there was a motion to reconsider the request for a zoning variance on the project at the next CPNC Board Meeting. Moved by Ron Clary, seconded by Vincent Neill. Voice Vote: Yes: 15, No: 3, Abstain: 0, Recusal: 0 Ineligible: 0, Absent: 4 **Motion to Reconsider Passed**.
- Discussion for approval of Case Number ZA-2016-3987-ZV filed by Donna I Poppe for an existing tenant improvement of an Indoor Playground (THE JUMP AROUND in an existing 5,170 square-foot building located at 21515 W Parthenia St. Request is for a recommendation for approval to allow: i. Zone Variance from L.A.M.C. Sections 12.18-B, 1 and 12.17.5-B, 3(g) to permit the continued use and maintenance of an indoor playground within the above mentioned industrial building ii. A Zone Variance from L.A.M.C. Section 12.118-B, 2 to permit seven coin operated games within the facility, as otherwise not permitted in the MR2-1 zone (The CPNC Land Use Committee recommends approval of this request as submitted). Moved by John Parker, seconded by Mary Paterson. Voice Vote: Yes: 18, No: 0, Abstain: 0, Recusal: 0 Ineligible: 0, Absent: 4 **Motion Passed**
- Discussion for approval of Case Number's CPC-2016-4090-CU and ENV-2016-4091-EAF filed by Chris Murray requesting a "Conditional Use" and an "Environmental Assessment Form" to obtain approval for a "Change In Use" to allow the establishment of a Middle School Middle School at 8211 N Remmet Ave. (The CPNC Land Use Committee recommends approval of this request as submitted). Board Member John Parker recused himself from discussion and vote. Mr. Chris Murray spoke in support of this project. Multicultural Learning Center, located on 7518 De Soto, is seeking to expand to middle school (grades 6-8) of up to 250 students at 8211 N Remmet Ave. Board members spoke in support of the school. Moved by Corinne Ho, seconded by Terrance Jakubowski. Voice Vote: Yes: 16, No: 1, Abstain: 0, Recusal: 1 Ineligible: 0, Absent: 4 **Motion Passed**



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5. Discussion and Possible Action to approve a Resolution that the Canoga Park Neighborhood Council supports the LAUSD Safe Zone resolution, the LAPD, Special Order 40 resulting the concerns of the community about Immigrant. The CPNC will issue the information to the Canoga Park community and the community at-large. There has been some concern expressed regarding campaign statements made by President-Elect Trump in relation to his administration's intended policies towards undocumented immigrants. It was also stated that there is an underreporting of hate crimes related to immigrants. Wayne Splinder stated that federal funds may be withheld from the City of Los Angeles if we act as a "sanctuary" city. Moved by Saliva Khan, seconded by Mary Paterson. Voice Vote: Yes: 16, No: 1, Abstain: 0, Recusal: 0 Ineligible: 0, Absent: 5 **Motion Passed**
  
6. Discussion and Possible Action to approve the amount of up to \$2500 for the beautification of Canoga Park by refreshing the discolored fire hydrants within the boundaries of Canoga Park. The amount of \$2500 will include breakfast/lunch for all volunteers and purchasing paints and materials needed. Beautification event is for either February or March 2017. Budget: Community Improvement Project. Martin Furtak spoke in favor of this proposal. He has secured support and "in-kind" donations from LAFD, LAPD, DWP, Home Depot, and 2-3 churches within Canoga Park. Date of the event is April 22, 2017. Funds requested are to provide refreshments for the 150+ expected volunteers. Motion to amend the item to read "Discussion and Possible Action to approve the amount of up to \$2500 for the beautification of Canoga Park by refreshing the discolored fire hydrants within the boundaries of Canoga Park. The amount of \$2500 will include breakfast/lunch for all volunteers and purchasing paints and materials needed. Beautification event is April 22, 2017. Amendment moved by Mary Paterson, seconded by Jessica Irias. Voice Vote: Yes: 17, No: 0, Abstain: 0, Recusal: 0 Ineligible: 0, Absent: 5 **Motion to Amend Passed**. Amended motion moved by Maximo Guerrero, seconded by Kyra Edington. Voice Vote: Yes: 17, No: 0, Abstain: 0, Recusal: 0 Ineligible: 0, Absent: 5 **Amended Motion Passed**

Vi Board Member Comments/Announcements

1. Jessica Irias announced that The Rule, Elections, Intergovernmental Relations and Neighborhoods Committee will be hosting a meeting to discuss cannabis on Wednesday, December 7, 2016 at 6:00 pm at the Van Nuys City Hall Council Chambers, 14410 Sylvan St., 2<sup>nd</sup> Floor, Van Nuys, CA 91401
2. Jessica Irias announced the Holiday Open House by Los Angeles City Councilmember Bob Bluemfield on Thursday, December 8, 2016 from 4:00 – 7:00 pm at 19040 Vanowen St. Reseda, CA 91335.

Vii. Requests/Motions for Future Agenda Items

1. Martin Furtak would like to address the Board on the issue of affordable housing in Canoga Park.

Viii. January Meeting Dates:



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1. CPNC Executive/Budget Committee: January 16, 2017 at 6:30 PM
  2. Land Use Committee: January 11, 2017 at 6:30 PM
  3. CPNC General Board Meeting: January 25 at 7:00 PM
- XII. Adjournment: Motion to Adjourn at 9:24 pm by Corinne Ho, Seconded by Terrance Jakubowski.



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PROCESS FOR RECONSIDERATION in accordance with Article VIII Meetings, Section 4 of the current CPNC By-Laws:

"The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular Neighborhood Council meeting. The Board, on either of these two (2) days, shall: (1) make a Motion to Reconsider and, if approved, (2) hear the matter and take an action. If the Motion to Reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) a Motion to Reconsider the described matter and (2) a [Proposed] Action, should the Motion to Reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act."

PROCESS FOR FILING A GRIEVANCE in accordance with Article XI Grievance process of the current CPNC By-Laws:

"A. Process. Any person or group adversely affected by the decisions or policy of the CPNC may file a written grievance with the Board. Within ten (10) working days, the Board shall then refer the matter to the grievance committee, who shall have ten (10) working days to meet with the person submitting the grievance and to discuss ways in which the matter may be resolved. The committee shall prepare a written report for the Board outlining their recommendations for resolving the grievance. The Board must then address the report at the next regular or special meeting.

"B. Appeal. In the event that a grievance cannot be resolved through this grievance process, the matter may be referred to the Department for consideration or dispute resolution in accordance with the Plan.

"C. Matters which can be grieved. The formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be discussed at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g. the Board's failure to follow these bylaws or its Standing Rules."

BROWN ACT REVISION AND LANGUAGE IN THE BYLAWS

The City Attorney wishes to bring to your attention a recent amendment to the Brown Act\* that takes effect on July 1, 2008, and impacts the wording of board agendas and also impacts how the records, which are reviewed by board members in anticipation of a meeting, are to be made available to the public. This information is intended to provide you with guidance in preparing the agendas for the Neighborhood Councils.

The pertinent amendment is contained in Government Code section 54957.5 paragraph (b) reads as follows:

"(b) (1) If a writing that is a public record under subdivision (a), and that relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency, is distributed less than 72 hours prior to that meeting, the writing shall be made available for public inspection pursuant to paragraph (2) at the time the writing is distributed to all, or a majority of all, of the members of the body.

(2) A local agency shall make any writing described in paragraph (1) available for public inspection at a public office or location that the agency shall designate for this purpose. Each local agency shall list the address of this office or location on the agendas for all meetings of the legislative body of that agency. The local agency also may post the writing on the local agency's Internet Web site in a position and manner that makes it clear that the writing relates to an agenda item for an upcoming meeting.

(3) This subdivision shall become operative on July 1, 2008."

Typically, board members receive an agenda and written materials to review in advance of a meeting (the "agenda packet"). Government Code section 54957.5 clarifies that once the writings or agenda packet are delivered to a majority of the members on the board, the records, unless specifically protected from disclosure by the Public Records Act, must be made immediately available upon request. If written materials are submitted to the board after the posting of the agenda, then the agency shall designate a location (and an optional website link) where the public may view the records. Therefore, Neighborhood Councils should provide for easy access to the records by making them available on the website in addition to a physical location. It will be important to insure that upon distribution of the agenda packet to a majority or all of the board members, the documents are promptly placed in the correct location and posted on the website."



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**Board Vote on Motions**

CPNC Board Member Roll Call In Last Alphabetical Order for:		Voting Privileges on Financial Issues	26 November 2016			Comment	Voting Recap	
			Present	Absent	Excused		Approval of September 2016 & October 2016 MERs	IV(f) Approval of up to \$2500 for Community improvement Grant for Refreshing Fire Hydrants in Canoga Park
Yesenia	Cardenas	Yes		X		<b>AB</b>	<b>AB</b>	
Ron	Clary	Yes	X			<b>Y</b>	<b>Y</b>	
Quincy	Clemons	Yes	X			<b>Y</b>	<b>Y</b>	
Kyra	Edington	Yes	X			<b>Y</b>	<b>Y</b>	
Martin	Furtak	Yes	X			<b>Y</b>	<b>Y</b>	
Maximo	Guerrero	Ineligible	X			<b>I</b>	<b>I</b>	
Corinne	Ho	Yes	X			<b>Y</b>	<b>Y</b>	
Jessica	Irias	Yes	X		Arrived 7:30 pm	<b>Y</b>	<b>Y</b>	
Terrance	Jakubowski	Yes	X		Arrived 7:15 pm	<b>Y</b>	<b>Y</b>	
Saliva	Khan	Yes	X			<b>Y</b>	<b>Y</b>	
Usman	Khan	Yes	X			<b>Y</b>	<b>Y</b>	
Kendra	Kimball	Yes	X			<b>Y</b>	<b>Y</b>	
Liliana	Lozano	Yes		X		<b>AB</b>	<b>AB</b>	
Carey	Martinez	Yes		X		<b>AB</b>	<b>AB</b>	
Brooke	Mason	Yes	X			<b>Y</b>	<b>Y</b>	
Michelle	Miranda	Yes	X			<b>Y</b>	<b>Y</b>	
Vincent	Neill	Yes	X			<b>Y</b>	<b>Y</b>	
John	Parker	Yes	X			<b>AB</b>	<b>AB</b>	
Mary	Paterson	Yes	X			<b>Y</b>	<b>Y</b>	
Rhonda	Spires	Yes	X			<b>Y</b>	<b>Y</b>	
Bobbi	Triantafillou	Yes	X			<b>Y</b>	<b>A</b>	
Stuart	Vaughan	Yes		X		<b>AB</b>	<b>AB</b>	
Yes (Y)						<b>16</b>	<b>15</b>	
No (N)						<b>0</b>	<b>0</b>	
Abstain (A)						<b>0</b>	<b>1</b>	
Recuse (R)						<b>0</b>	<b>0</b>	
Ineligible (I)						<b>1</b>	<b>1</b>	
Absent (AB)						<b>5</b>	<b>5</b>	
Pass/Fail						<b>P</b>	<b>P</b>	
Quorum = 13			<b>18</b>	<b>3</b>	<b>1</b>	<b>Quorum = 13</b>	<b>17</b>	<b>17</b>



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