



**Board Meeting Minutes**  
**Canoga Park Neighborhood Council (CPNC)**  
**7:00 PM, Wednesday, November 28, 2018**  
**Canoga Park Community Center**  
**7248 Owensmouth Ave, Canoga Park, CA 91304**



**1. Welcoming Remarks – Michelle Miranda, President**

**Executive Board**

**President**

**Michelle Miranda**

*Community Based Org Rep*

**Vice President**

**Mary Paterson**

*Community Service Org Rep*

**Secretary**

**Kendra Kimball**

*Home/Condo Owners Rep.*

**Treasurer**

**Carey Carney-Martinez**

*Home/Condo Owners Rep.*

**Board of Directors**

**Don Evans**

*Home/Condo Owners Rep.*

**Simone Best**

*Senior Group Rep.*

**Ron Clary**

*Senior Group Rep.*

**Quincy Clemons**

*Residential Renters Rep.*

**Angel Orellana**

*Residential Renters Rep.*

**Corinne Ho**

*Home/Condo Owners Rep.*

**Stuart Vaughn**

*Retail/Service Business Rep.*

**Bobbi Trantafello**

*Retail/Service Business Rep.*

**Alyssa Neill**

*Youth Rep.*

**Vincent Neill**

*Community Based Org. Rep.*

**Rhonda Spires**

*At-Large Rep.*

*Outreach & Art Chair*

**Kyra Edrington**

*At-Large Rep.*

**Terrance Jakubowski**

*At-Large Rep.*

**Thema Bryant-Davis**

*Faith-Based Rep.*

**Brian Mallasch**

*Retail/Service Business Rep.*

**Jessica Beas**

*Schools Rep.*

- a. Called to Order at 7:09 PM.
- b. Pledge of Allegiance led by Mary Paterson, Vice President
- c. Board Roll Call (Kendra Kimball):

*Board Members Present:* Jessica Beas, Simone Best, Thema Bryant-Davis, Quincy Clemons, Kyra Edrington, Don Evans, Kendra Kimball, Brian Mallasch, Carey Martinez, Michelle Miranda, Alyssa Neill, Vincent Neill, Mary Paterson, Bobbi Trantafello

*Board Members Excused:* Ronald Clary, Corinne Ho, Stuart Vaughn

*Board Members Absent:* Terrance Jakubowski, Angela Orellana

- d. With 14 members declared present, a quorum was declared.
- e. Board members with currently expired Ethics certifications need to complete the Ethics course online or in person to be able to vote on funding items: *Angel Orellana*

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The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at [www.canogaparknc.org](http://www.canogaparknc.org) and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: [www.canogaparknc.org](http://www.canogaparknc.org) by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at [secretary@canogaparknc.org](mailto:secretary@canogaparknc.org).



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## 2. Community/Government Reports & Announcements

- a. **Jenny Portillo**, *Field Deputy, Bob Blumenfield's Office*
  - Council member Blumenfield's office will be holding a holiday toy drive/open house
  - The City Council has just passed legislation on street vending, but the draft still needs to be finalized
  - December 13: Homeless Connect event at Reseda recreation center
- b. **Eric Calhoun**, *Director, Lanark Park*
  - Halloween event had approximately 350 attendees
  - Breakfast with Santa will be December 15
  - Security cameras to be installed in the park, and lighting will be improved
  - Seeking funds to add fences, bleachers to soccer area
  - If you have questions/concerns, please contact [eric.calhoun@lacity.org](mailto:eric.calhoun@lacity.org)
- c. **Vanessa Serrano**, *DONE*
  - Please be sure to review your council's monthly profile each month
  - December 10: City Hall holiday outreach event
  - Please note that an ASL interpreter is available for NC meetings when needed
- d. **Joanne Yvanek-Garb**, *NC Budget Advocates*
  - There's currently a restaurant/beverage city council file that NCs should look at
  - Draft white paper in process; see [ncbala.org](http://ncbala.org)

## 3. Executive Committee's Comments

- a. President's Report (Michelle Miranda)
  - Thank you to all NC members who attended/participated in the Dia de los Muertos festival
  - Looking for Budget rep; please volunteer if interested
  - No meeting in December 2018; will reconvene in 2019
- b. Vice President's Report (Mary Paterson)
  - Thank you for support of Dia de los Muertos festival, approx. 30,000 people attended
  - West Valley Playhouse is moving; the City of LA is buying current building
- c. Treasurer's Report (Carey Martinez)
  - Provided budget overview and outlook for upcoming months
- d. Secretary's Report (Kendra Kimball)
  - None

## 4. Committee Reports

- a. *Land Use (Don Evans)* — See upcoming item on agenda regarding alcohol sales at Vallarta market
- b. *Education (Thema Bryant-Davis)* — Thema will be speaking at an LAUSD conference on December 15. Working on spring education conference in Canoga Park
- c. *Public Safety/Emergency Preparedness (Mary Paterson)* — CPR trainings will likely occur in early 2019
- d. *Ad-Hoc Committee on CIS/Policy/Legislation (Kendra Kimball)* — No meeting was held in November
- e. *Ad Hoc Committee on Homelessness (Michelle Miranda)* — Resource guide in development



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**5. Board Business**

- a. Motion to approve the Minutes from the October 2018 Board meeting.  
*Moved by Don Evans and seconded by Kyra Edrington. Motion passed.*
- b. Motion to approve the Treasurer's October 2018 Monthly Expense Report (MER).  
*Moved by Simone Best and seconded by Vincent Neill. Roll call vote: 13 yes. 1 Ineligible. Motion passed.*
- c. Motion to approve sponsorship of the West Valley Alliance on Homeless' Public Forum on Homelessness Solutions. Sponsorship is for refreshments up to \$300. This request is recommended by the CPNC Homelessness Solutions Committee. *Moved by Simone Best and seconded by Bobbi Trantafello. Roll call vote: 13 Yes. 1 Ineligible. Motion passed.*
- d. Motion to approve CNPC letter in support of the County of Los Angeles moving forward with the 7621 Canoga Avenue location for the BRIDGE House with considerations. This request is recommended by the CPNC Homelessness Solutions Committee. *Moved by Kyra Edrington and seconded by Simone Best.*  
Discussion:  
Public comment: Zip code on letter should be changed to "91304." Board members should take a look at the location.  
Request to add "and continue to involve the CPNC in the planning process" to last sentence of first paragraph.  
Add "cc Bob Blumenfield."  
*Motion to amend letter as requested. Moved by Don Evans and seconded by Thema-Bryant Davis.*  
*Motion to approve amended motion. Moved by Simone Best and seconded by Carey Martinez. Motion passed.*
- e. Motion supporting the application of Vallarta Supermarkets for a Letter of Public Convenience or Necessity concerning the sale of alcohol for off-site consumption at their new location at 8201 Topanga Canyon Blvd. (Former Von's Market Location.) *Moved by Don Evans and seconded by Vincent Neill. Motion passed.*
- f. Motion to approve appointment of Brian Mallasch as Co-chair of the Outreach Committee. *Moved by Mary Paterson and seconded by Vincent Neill. Motion passed.*
- g. Motion and possible action to remove Angel Orrellana as a CPNC board member and declare Residential Renter seat vacant. *Moved by Kyra Edrington and seconded by Carey Martinez. Roll call vote: 13 Yes. 1 Ineligible. Motion passed.*

**6. Presentation**

- Christina Holland: LADWP – Presentation on two water pipeline projects in Canoga Park along DeSoto Ave. First project is a main line project on De Soto Ave (Nordoff to Bryant). Will occur in Spring 2019 and take approx.. 10 months. Trunk line project will occur later in 2020-2015. For more information, contact Christina Holland at (213) 367-1076, Christina.holland@ladwp.com.

**7. Upcoming Meetings**

- No general board meeting will be held in December. Committees should still meet.

**8. Board Announcements/Comments**

- *Jessica Beas:* New Economics for Women will be holding a toy drive on December 15. Tax season is coming; the center will also offer free tax preparation/advice.
- *Michelle Miranda:* ACE will have an open house on December 4.

**9. Adjournment**

*Moved by Simone Best and seconded by Carey Martinez. Motion passed.*