



**Special Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 PM, Wednesday, March 6, 2019
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91304**



1. Welcoming Remarks – Michelle Miranda, President

Executive Board

President

Michelle Miranda

Community Based Org Rep

Vice President

Mary Paterson

Community Based Org Rep

Secretary

Kendra Kimball

Home/Condo Owners Rep.

Treasurer

Carey Carney-Martinez

Home/Condo Owners Rep.

Board of Directors

Don Evans

Home/Condo Owners Rep.

Ron Clary

Senior Group Rep.

Quincy Clemons

Residential Renters Rep.

Corinne Ho

Home/Condo Owners Rep.

Stuart Vaughn

Retail/Service Business Rep.

Bobbi Trantafello

Retail/Service Business Rep.

Alyssa Neill

Youth Rep.

Vincent Neill

Community Based Org. Rep.

Kyra Edrington

At-Large Rep.

Thema Bryant-Davis

Faith-Based Rep.

- a. Called to Order at 6:05 pm.
b. Board Roll Call (Kendra Kimball):

Board Members Present: Jessica Beas, Thema Bryant-Davis, Ron Clary, Quincy Clemons, Kyra Edrington, Corinne Ho, Kendra Kimball, Brian Mallasch, Carey Martinez, Michelle Miranda, Alyssa Neill, Vincent Neill, Mary Paterson, Bobbi Trantafello

Board Members Excused: Stuart Vaughn

Board Members Absent: None.

- d. With 14 members declared present, a quorum was declared.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at www.canogaparknc.org and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail NCSupport@lacity.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail NCSupport@lacity.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: www.canogaparknc.org by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at secretary@canogaparknc.org.



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2. Board Business

- a. Motion to accept resignation of Don Evans from the CPNC Board and declare the Residential Homeowner seat vacant.
Moved by Ron Clary and seconded by Thema Bryant-Davis. Roll call vote: 14 Yes. 0 No. 0 Abstain. Motion passed.
- b. Motion to declare second signer and purchase cardholder position as vacant.
Moved by Thema Bryant-Davis and seconded by Mary Paterson. Roll call vote: 14 Yes. 0 No. 0 Abstain. Motion passed.
- c. Motion to appoint a new second signer and P-Card holder for the CPNC.
*Moved by Vincent Neill and seconded by Bobbi Trantafello. Discussion: Second signer will also hold debit card, which is often used for outreach purposes.
Motion made to amend item to declare Brian Mallasch as second signer.
Moved by Michelle Miranda and seconded by Ron Clary. Roll call vote: 14 Yes. 0 No. 0 Abstain. Motion passed.*
- d. Motion to approve up to \$5,000 for the sponsorship of the annual Memorial Day Parade hosted by the Canoga Park / West Hills Chamber of Commerce.
Brian Mallasch and Bobbi Trantafello recused themselves; as a result, quorum was lost. Motion tabled.
- e. . Motion to approve up to \$5000 for election expenses to include but not limited to printing, papers, banners, media postings, refreshments, voting location rental fees, etc.
*Moved by Thema Bryant-Davis and seconded by Vincent Neill.
Public comment by Steve Slutzah: Strong outreach is needed now; budget should not be cut.
Part of the cut is due to the fact that the candidate outreach period has already passed; in addition, the city has shouldered some of the outreach burden in the current election.
Roll call vote: 14 yes. 0 No. 0 Abstain. Motion passed.*

8. General Public Comments

- *Steve Slutzah:* Bridge housing proposal was not discussed at the Land Use meeting.

10. Board Announcements/Comments

- *Thema Bryant-Davis:* Formal apology is made on behalf of the Neighborhood Council to members of public who were accosted verbally at the February general board meeting. This apology was reiterated by board member Corinne Ho.

11. Adjournment

Moved by Bobbi Trantafello and seconded by Vincent Neill. Motion passed. Meeting adjourned at 6:26 pm.