



Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 PM, Wednesday, March 27, 2019
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91304



1. Welcoming Remarks – Vanessa Serrano, DONE

Executive Board

President

Michelle Miranda

Community Based Org Rep

Vice President

Mary Paterson

Community Based Org Rep

Secretary

Kendra Kimball

Home/Condo Owners Rep.

Treasurer

Carey Carney-Martinez

Home/Condo Owners Rep.

Board of Directors

Ron Clary

Senior Group Rep.

Kalyani Vasan

Senior Group Rep.

Jessica Beas

Schools Rep.

Quincy Clemons

Residential Renters Rep.

Stuart Vaughan

Retail/Service Business Rep.

Brian Mallasch

Retail/Service Business Rep.

Bobbi Trantafello

Retail/Service Business Rep.

Alyssa Neill

Youth Rep.

Vincent Neill

Community Based Org. Rep.

Nauman Khan

Faith-Based Org Rep.

Kyra Edrington

At-Large Rep.

Steve Slutzah

At-Large Rep.

Thema Bryant-Davis

At-Large Rep.

- a. Meeting called to Order at 7:06 PM.
- b. Pledge of Allegiance led by Vanessa Serrano
- c. Outgoing board members are recognized for their service
- d. Roll call (Kendra Kimball, Secretary):
Board Members Present: Jessica Beas, Thema Bryant-Davis, Ronald Clary, Quincy Clemons, Kyra Edrington, Kendra Kimball, Brian Mallasch, Carey Martinez, Michelle Miranda, Alyssa Neill, Vincent Neill, Mary Paterson, Stuart Vaughan, Steve Slutzah (seated after item 2e below), Kalyani Vasan (seated after item 2e below)
Board Members Excused: Bobbi Trantafello
Board Members Absent: None

2. Seating of the New Neighborhood Council Board – Vanessa Serrano, DONE

- a. Returning/new board members who were part of the election and will serve until 2023: Thema Bryant-Davis, Steve Slutzah, Nauman Khan, Bobbi Trantafello
- b. Discussion and possible action to appoint Ron Clary to the CPNC Board as Senior Representative.
Moved by Mary Paterson and seconded by Carey Martinez. Roll call vote: 13 Yes. 0 No. 0 Abstain. Motion passed.
- c. Discussion and possible action to appoint Kalyani Vasan to the CPNC Board as Senior Representative.
Moved by Michelle Miranda and seconded by Vincent Neill. Roll call vote: 13 Yes. 0 No. 0 Abstain. Motion passed.
- d. Discussion and possible action to appoint Stuart Vaughan to the CPNC Board as Retail/Service Rep.
Moved by Kyra Edrington and seconded by Quincy Clemons. Roll call vote: 13 Yes. 0 No. 0 Abstain. Motion passed.
- e. New/reelected board members took the oath and were officially seated on the board.

3. Election of Board Officers– Vanessa Serrano, DONE

- a. Discussion and possible action to appoint President
Thema Bryant-Davis nominated Michelle Miranda, who accepted the nomination. *Roll call vote: 15 Yes. 0 No. 0 Abstain. Motion passed.*
- b. Discussion and possible action to appoint Vice President
Kyra Edrington nominated Mary Paterson, who accepted the nomination. *Roll call vote: 15 Yes. 0 No. 0 Abstain. Motion passed.*



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4. Community/Government Reports & Announcements

- a. **Jeremy Aldridge**, *Lanark Park Director*
 - Egg hunt will be held at the park on April 20
- b. **Kris Sorensen**, Pastor of Victory Outreach (West Valley)
 - Introductory remarks
- c. **Lt. Greg Houser**, *LAPD, Topanga Station*
 - Introductory remarks
- d. **Jenny Portillo**, *Office of Councilmember Bob Blumenfield*
 - The councilmember has secured >\$10 million for improvements in the West Valley, including Aliso Creek, Sherman Way Great Streets, and Madrid Theatre
 - Funding was approved for the Bridge Housing project in Canoga Park

5. Executive Committee Comments

- e. **Michelle Miranda**, *President*
 - Congratulations to board members who are continuing or beginning their service with the CPNC.
 - Special thanks to Corinne Ho, who has contributed greatly to the board over the years as well as made a huge impact in the community.
 - We would like to highlight local businesses who have played a role in the community and are currently finding success:
 - i. 818 Brewery representatives provided an update on their first year of business: currently employ 11 people and won the Small Business of the Year for District 27, among many other accomplishments
 - We are in need of chairs for the GECO and CIS committees; if interested, email the executive board
- f. **Mary Paterson**, *Vice President*
 - St. Patrick's Day event was a big success; Third Thursdays are coming up in the summer
- g. **Kendra Kimball**, *Secretary*
 - New business cards, shirts, and placards will soon be ordered for new board members and those who need replacements

6. Committee Reports

- a. *Land Use (Ron Clary)* — There are vacancies on the committee; if you're interested in joining, let Ron or Michelle know
- b. *Outreach (Brian Mallasch)* — Please send leads on outreach opportunities/events to Brian; Memorial Day parade is coming up, and we will need CPNC representation
- c. *GECO (Michelle Miranda)* — NPG requests will be vetted through the Executive Committee until a new GECO committee is up and running
- d. *Education (Thema Bryant-Davis)* — Education Summit will be reschedule and will likely occur in next fiscal year
- e. *Public Safety/Emergency Preparedness (Mary Paterson)* — CPR training class is scheduled for May 18
- f. *Ad-Hoc Committee on CIS/Policy/Legislation (Kendra Kimball)* — This committee needs more members; If interested in joining committee, let Kendra know
- g. *Ad Hoc Committee on Homelessness (Michelle Miranda)* — Bridge Housing funding was approved; LA Family Housing will be the operator of the site, but they may need more oversight



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7. Board Business

- a. Discussion and possible action to approve the Minutes from the February 27, 2019 Board meeting and the March 6 special Board meeting
Moved by Thema Bryant-Davis and seconded by Mary Paterson. Motion passed.
- b. Discussion and possible action to approve the Treasurer's February 2019 Monthly Expense Report (MER).
Moved by Kendra Kimball and seconded by Vincent Neill. Motion passed.
- c. Discussion and possible action to reallocate \$1837.12 from Community Improvement to Neighborhood Purpose Grants. *Moved by Carey Martinez and seconded by Quincy Clemons.*
Discussion: The purpose is to move funds to the appropriate category for NPGs that are on this meeting's agenda. *Roll call vote: 12 Yes. 0 No. 3 Ineligible. 0 Abstain. Motion passed.*
- d. Discussion and possible action to approve up to \$300 for sponsorship of the Annual Canoga Park Spring Egg Hunt on April 20, 2019. CPNC will purchase candy for the event.
Moved by Vincent Neill and seconded by Jessica Beas.
Discussion: Outreach committee will be present at the event with a table set up.
Roll call vote: 12 Yes. 0 No. 3 Ineligible. 0 Abstain. Motion passed.
- e. Discussion and possible action to approve up to \$5000 for the sponsorship of the Annual Memorial Day Parade. *Moved by Mary Paterson and seconded by Vincent Neill. Brian Mallasch recused himself and left the room.*
Discussion: For the funding we're providing, more consideration should be given for CPNC Outreach opportunities at the event. Exposure will be provided for CPNC, but Outreach Committee can follow-up with parade organizers to see if additional exposure can be provided.
Roll call vote: 11 Yes. 0 No. 3 Ineligible. 0 Abstain. 1 recused. Motion passed.
- f. Discussion and possible action to approve the Neighborhood Purpose Grant for the Canoga Park Women's Club in the amount of \$4,975. *Moved by Ron Clary and seconded by Carey Martinez.*
Discussion: Representative from the Women's Club spoke about the project and center's contribution to the community.
Roll call vote: 12 Yes. 0 No. 3 Ineligible. 0 Abstain. Motion passed.
- g. Discussion and possible action to approve the Neighborhood Purpose Grant for Valley Cultural Center in the amount of 2,400. *Moved by Quincy Clemons and seconded by Vincent Neill*
Roll call vote: 12 Yes. 0 No. 3 Ineligible. 0 Abstain. Motion passed.
- h. Discussion and possible action to appoint Brian Mallasch to the Land Use Committee. *Moved by Ron Clary and seconded by Mary Paterson. Motion passed.*
- i. Discussion and possible action to appoint Steve Slutzah to the Homelessness Solutions Committee. *Moved by Vincent Neill and seconded by Ron Clary. Motion passed.*
- j. Item 7j on the agenda was tabled for the next meeting.

8. General Public Comments

- *Philip Lewis Joffe:* New Vallarta and three events held at Lanark Park
- *Ronnie Velez:* San Fernando Valley Community Mental Health Center; free resource to help youth and families
- *Michael Stevens:* Museum of the San Fernando Valley; promote upcoming exhibits and volunteering opportunities: 50th anniversary of the Apollo 11 moon landing is coming up, and an associated exhibit will be on view at the museum; the museum is looking for artifacts and local speakers for the event
- *Alejandra Sandoval:* Strength United: free mental health services to survivors of violence; new grants have been provided for Canoga Park community mobilization, to create a framework to establish adult/youth leadership team to end sexual violence in the community

9. Upcoming Meetings

- *Michelle Miranda:* The next general board meeting is April 24. Please remember that advance notice is required if you need to request an absence.



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10. Adjournment

Moved by Kyra Edrington and seconded by Quincy Clemons. Motion passed. Meeting adjourned at 8:48 pm.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at www.canogaparknc.org and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail NCsupport@lacity.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail NCsupport@lacity.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: www.canogaparknc.org by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at secretary@canogaparknc.org.