



Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 PM, Wednesday, April 24, 2019
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91304



Executive Board

President

Michelle Miranda

Community Based Org Rep

Vice President

Mary Paterson

Community Based Org Rep

Secretary

Kendra Kimball

Home/Condo Owners Rep.

Treasurer

Carey Carney-Martinez

Home/Condo Owners Rep.

Board of Directors

Ron Clary

Senior Group Rep.

Kalyani Vasan

Senior Group Rep.

Quincy Clemons

Residential Renters Rep.

Stuart Vaughn

Retail/Service Business Rep.

Brian Mallash

Retail/Service Business Rep.

Bobbi Trantafello

Retail/Service Business Rep.

Alyssa Neill

Youth Rep.

Vincent Neill

Community Based Org. Rep.

Steve Slutzah

At-Large Rep.

Kyra Edrington

At-Large Rep.

Thema Bryant-Davis

At-Large Rep.

Nauman Khan

Faith-Based Rep.

Jessica Beas

School Rep.

1. Presentation – Bob Blumenfield, Los Angeles City Councilmember, District 3

- Annual bike ride is coming up on April 28.
- City Council recently passed a new program to place permanent memorials on roadsides where bicycle deaths have occurred.
- Construction on the bridge housing site at 7621 Canoga Ave will be moving forward
- Several revitalization projects are slated to occur in Canoga Park, with the aim of making the area a cultural arts hub, including the Madrid Theatre, which will be revamped with new lighting and sound equipment, and the West Valley Playhouse, which will work synergistically with the Madrid Theatre
- Presentation of certificates of board members
- Resiliency Plan team presentation on current activities
 - Next focus group is scheduled for May 7

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at www.canogaparknc.org and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail NCSupport@lacity.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail NCSupport@lacity.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: www.canogaparknc.org by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at secretary@canogaparknc.org.



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2. Welcoming Remarks – Michelle Miranda, President

- a. Meeting called to order at 7:57 PM.
- b. Pledge of Allegiance led by Mary Paterson, Vice President
- c. Board Roll Call (Kendra Kimball):
Board Members Present: Jessica Beas, Ronald Clary, Quincy Clemons, Nauman Khan, Kendra Kimball, Brian Mallasch, Carey Martinez, Michelle Miranda, Alyssa Neill, Vincent Neill, Mary Paterson, Steve Slutzah, Kalyani Vasani
Board Members Excused: Thema Bryant-Davis, Kyra Edrington, Bobbi Trantafello, Stuart Vaughan
Board Members Absent: None.
- d. With 13 members declared present, a quorum was declared.

3. Executive Committee Comments

- a. **Michelle Miranda, President**
 - We are planning a CPNC retreat on July 24
 - The council's laptop and projector were stolen from the community center office. A police report is being filed. We are coordinating with Bobbi to see if separate locks can be placed on the cabinets so that this doesn't happen again.
- b. **Kendra Kimball, Secretary**
 - We will be ordering new business cards, polo shirts, and name plates for new board members and any other members who need them

4. Community/Government Reports & Announcements

Duc Dao, *SLO, LAPD*

Free bike registration will be available during the bike ride event on April 28.
Community policing academy starts on May 6; please sign up if interested.
Restraining order has been issued against "Cynthia," a homeless woman in the area.
Burglaries are on the rise; keep a watch for suspicious activity and call the station if you see anything

5. Board Business

- a. Discussion and possible action to approve the Minutes from the March 27, 2019 Board Meeting
Moved by Quincy Clemons and seconded by Vincent Neill. Motion to amend minutes to correct the date in the header so that it reads "March 27, 2019." Moved by Ron Clary and seconded by Carey Martinez.
Motion passed.
- b. Discussion and possible action to approve the Treasurer's January and March 2019 Monthly Expense Report.
Moved by Mary Paterson and seconded by Ron Clary.
Discussion: January was accidentally omitted from last month's agenda, so we are making up for it with this motion.
Roll call vote: 11 yes. 1 Ineligible. 1 Abstain. Motion passed.
- c. Motion to appoint Kendra Kimball as Chair of the CIS/ Legislation/Policy Committee.
Moved by Quincy Clemons and seconded by Jessica Beas. *Motion passed.*
- d. Motion to appoint Stuart Vaughan as Chair of the Arts Committee.
Moved by Quincy Clemons and seconded by Vincent Neill. *Motion passed.*
- e. Motion to appoint Vince Neill as CPNC Homeless Liaison.
Moved by Kendra Kimball and seconded by Carey Martinez. *Motion passed.*
- f. Presentation and possible action to appoint Leonel Fuentes to the CPNC Board as the Retail/Service



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Business Representative.

Moved by Quincy Clemons and seconded by Ron Clary. Michelle Miranda recused herself and left the room. Quorum was lost; item tabled for next meeting

- g. Motion to reimburse Michelle Miranda \$293.41 for the CPNC approved purchase of candy for the Lanark Park Spring event.

Moved by Quincy Clemons and seconded by Jessica Beas.

Discussion: Michelle does not need to recuse herself.

Roll call vote: 12 Yes. 1 Ineligible. Motion passed.

- h. Motion to approve up to \$4,000 for the purchase of Outreach items for the purpose of engaging stakeholders. Items to include: 1000 bi-lingual flyers, 500 postcards, 4 literature holders, 2 roll-up banners, 2 hanging banners, 2 logo-fitted tablecloths, 1 presentation board, custom balloons, helium tank, 1 spin wheel, CPNC promotional items (lip balms, lanyards, wristbands, pens), 2 rolling storage cases, and 1 custom canopy panel. (Outreach).

Moved by Vincent Neill and seconded by Quincy Clemons.

Discussion: Attendance at more outreach events is needed. We also need more systemic approach to event preparation as well as marketing material to engage community. CPNC info flyer will be presented at the entire board at an upcoming meeting.

Roll call vote: 12 Yes. 1 Ineligible. Motion passed.

- i. Motion to approve up to \$1000 for the purchase of CPNC board member items: Name badges, business cards, table name plates, polo shirts and baseball caps. (Quantity up to 18 sets for the 18 members).

Moved by Quincy Clemons and seconded by Kendra Kimball.

Roll call vote: 11 yes. 1 No. 1 Ineligible. Motion passed.

- j. Motion to approve up to \$150 for Facebook and Instagram postings, in order to increase stakeholder awareness and participation in CPNC board and committee meetings.

Moved by Ron Clary and seconded by Kendra Kimball/

Discussion: Minimal expense can provide good returns as well as metrics on engagement. There should be a social medial subcommittee of the Outreach committee.

Roll call vote: 12 Yes. 1 Ineligible. Motion passed.

- k. Motion to approve letter of support for SB 568. SB 568 creates student homelessness prevention and rapid rehousing programs at UC, CSU and California community college campuses. (Homelessness Solutions Committee).

Moved by Quincy Clemons and seconded by Vincent Neill.

Discussion: Myra from Jessie Gabriel's office spoke on the issue; this is our opportunity to provide a local voice on issues facing the state legislature.

Public comment: The CPNC cannot take a position on state or federal legislation; instead, the board should draft a letter urging our city council representative and mayor to support the bill.

Motion made to amend the agenda item so that it states "Motion to recommend to Los Angeles Mayor and Los Angeles City Council that they support..." as well as to change "creates student homelessness prevention" to "seeks to prevent student homelessness." Moved by Steve Slutzah and seconded by Quincy Clemons.

Motion passed.

- l. Motion to approve CPNC letter of support for AB791. AB791 creates a new tax credit to encourage the construction of affordable housing in areas of the state that have been designated by the federal government as special "Opportunity Zones". (Homelessness Solutions Committee)

Moved by Michelle Miranda and seconded by Quincy Clemons.

Motion to amend item so that it reads "Motion to recommend to Los Angeles Mayor and City Council that they support..."

Discussion: Canoga Park is designated as a federal opportunity zone.

Motion passed.

- m. PRESENTATION/DISCUSSION/POSSIBLE VOTE concerning recommendation of the Application of Meta Housing Corporation to construct an 80 unit affordable housing development at 6940-6952 Owensmouth



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and 21616 Hart Street calling for a zoning change from R1-1VL-RIO to RAS4-1VL-RIO.

Item tabled until next meeting.

- n. PRESENTATION/DISCUSSION/POSSIBLE action to support the Application of the Grand Bawarchi Restaurant at 7257 Topanga Canyon Boulevard, Canoga Park for a Conditional Use Permit to allow the sale and dispensing of beer and wine for onsite consumption at that location during hours of operation Sun-Thurs 10:00 a.m. to 10:00 p.m. and Fri-Sat 10:00 a.m.- 11:00 p.m.
Moved by Ron Clary and seconded by Mary Paterson. *Motion passed.*

6. Presentation – Climate Resolve

7. General Public Comments

- *Glenn Bailey:* VANC, council files, WVNAH, Disaster Preparedness Fair in October

8. Upcoming Meetings

- *Michelle Miranda:* If you are chair of a committee, please be sure to hold your meetings consistently whenever possible.

9. Board Announcements/Comments

- *Michelle Miranda:* We recognize Ron Clary and Bobbi Trantafello for 18 years of service on the CPNC board.

11. Adjournment

Moved by Ron Clary and seconded by Vincent Neill. Motion passed. Meeting adjourned at 9:25 pm.